

VEHICLE INTERACTION CONTROL IMPROVEMENT WORK PACKAGE SUMMARY

WBS Reference:	1. Project Management 1.5. Handover
Work Package:	1.5 Handover
Package Owner:	Project manager
Owner Organisation:	Your company
Participants:	Project manager, project team, selected operations personnel
Capability required:	Project management experience with operational knowledge so that a quality project is delivered to plan.

Description:

Project handover differs for each project phase.

- Phase 1 requires preparation of a baseline assessment of the existing MEI controls, the handover from this phase is up-to-date information that can be represented in Control Sheets that map site business inputs.
- Phase 2 begins with the output from phase 1 and validates it with experienced and knowledgeable workforce personnel. The output from this phase is an update of the information that is represented in the Control Sheets.
- Phase 3 is an operationally led step that reviews the control sheet information and restores or amends the existing MEI controls in use.
- Phase 4 requires inputs from operations (design and operate controls) and project manager for technology support.

Use existing 'Company' project handover approach.

Completion State:

Successful project handover and integration with operations

Case study:

References:

- Site and Company project management processes

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- [PMBOK Version 6, 2017 Project Management Institute](#)

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