

BI-05.03 Effective contractor management processes

(Accountable - Operations Manager (Unassigned))

Expectations

Site contractor management processes are effective, and they include:

- Mobilisation information
- Access and induction information
- Allocation of facilities e.g. workshops, parking, offices, equipment laydown, operating areas etc.
- Equipment minimum standards e.g. vehicle markings and lighting requirements
- Traffic management and other operational interfaces

Specify

Nominated contract superintendents provide contractor information on site requirements.

Implement

Contract superintendents provide oversight and instructions to contractors before site mobilisation covering:

- Requirements for plants files and maintenance records
- Fire suppression system minimum requirements

Monitor

Supervisors of contractors confirm that people engaged on tasks and equipment in use meets site requirements.